

Please answer each question clearly and completely. Read carefully and follow all directions.



Do not write in this space

UNITED NATIONS
UNRWA
PERSONAL HISTORY FORM

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| 1. Family name الاسم العائلي | | First name الاسم الأول | | Fathers name اسم الأب | | Maiden name, if any اسم العائلة السابق | |
| 2. Date of birth تاريخ الميلاد | | 3. Place of birth مكان الميلاد | | 4. Nationality(ies) at birth الجنسية السابقة | | 5. Present Nationality(ies) الجنسية الحالية | |
| 6. Gender Female <input type="checkbox"/> Male <input type="checkbox"/> | | | | | | | |
| 7. Marital status Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced <input type="checkbox"/> أعزب <input type="checkbox"/> متزوج <input checked="" type="checkbox"/> مفترق <input type="checkbox"/> أرملة <input type="checkbox"/> مطلقة <input type="checkbox"/> | | | | | | | |
| 8. Entry into United Nations service might require assignment to any area of the world in which the U.N. might have responsibilities. (a) Are there any limitations on your ability to perform in your prospective field of work? Yes <input type="checkbox"/> No <input type="checkbox"/> (b) Are there any limitations on your ability to engage in all travel? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | |
| 9. (a) Passport/Identity Card No. الهوية (b) UNRWA Registration Card No. رخصة القويمة | | | | | | | |
| 10. Permanent address العنوان الدائم Telephone no. رقم التليفون | | 11. Present address العنوان الحالي Telephone no. رقم التليفون | | 12. Office telephone no. 13. Fax no. if available | | Email: البريد الإلكتروني | |
| 14. Have you any dependents? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", give the following information: | | | | | | | |
| Name | | Age | | Relationship | | Name | |
| الاسم | | العمر | | صلة القرابة | | العمر | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 15. Have you taken up legal permanent residence status in any country other than that of your nationality? Yes <input type="checkbox"/> No <input type="checkbox"/> If answer is "yes", which country? | | | | | | | |
| 16. Have you taken any legal steps towards changing your present nationality? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", explain fully. | | | | | | | |
| 17. Are any of your relatives employed by a public international organization? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", give the following information: | | | | | | | |
| Name | | Relationship | | Name of international organization | | | |
| الاسم | | صلة القرابة | | اسم المؤسسة الدولية | | | |
| | | | | | | | |
| 18. What is your preferred field of work? ما هو تخصصك | | | | | | | |
| 19. Would you accept employment for less than six months? Yes <input type="checkbox"/> No <input type="checkbox"/> هل تقبل العمل لأقل من 6 أشهر؟ | | | | 20. Have you previously submitted an application for employment with the U.N.? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer is "yes", when? هل قدمت طلب سابقا للعمل لدى الأمم المتحدة؟ | | | |
| 21. KNOWLEDGE OF LANGUAGES: What is your mother tongue? ما هي لغتك الأم | | | | | | | |
| Other languages | | Read اقرأ | | Write اكتب | | Speak تكلم | |
| Other Languages | | Easily يسهل | | Easily يسهل | | Fluently تفصيلا | |
| Other Languages | | Not Easily صعب | | Not Easily صعب | | Not Fluently غير تفصيلا | |
| Other Languages | | Easily يسهل | | Easily يسهل | | Fluently تفصيلا | |
| Other Languages | | Not Easily صعب | | Not Easily صعب | | Not Fluently غير تفصيلا | |
| Other Languages | | Easily يسهل | | Easily يسهل | | Fluently تفصيلا | |
| Other Languages | | Not Easily صعب | | Not Easily صعب | | Not Fluently غير تفصيلا | |
| 22. For clerical posts only: Indicate speed in words per minute List any office machines, equipment or software you can use | | | | | | | |
| English | | French | | Arabic | | Other Languages | |
| Typing | | | | | | | |

3200 700 32

23. EDUCATION Give full details

N.B. Please give exact titles of degrees in original language. Please do not translate or equate to other degrees.

(A) University or equivalent

| Name, place, country | Attended from/to | | Degrees and academic distinctions obtained | Main course of study |
|------------------------------|------------------|------------|--|----------------------|
| | Month/Year | Month/Year | | |
| اسم الجامعة - مكانها - البلد | سنة / شهر | إلى - من | الدرجة الجامعة | التخصص |
| | | | | |
| | | | | |

(B) Schools or other formal training or education from age 14 (e.g., high school, technical school or apprenticeship)

| Name, place, country | Type | Attended from/to | | Certificates or diplomas obtained |
|------------------------------|-------------|------------------|------------|-----------------------------------|
| | | Month/Year | Month/Year | |
| اسم المدرسة - مكانها - البلد | نوع المدرسة | سنة / شهر | إلى - من | |
| | | | | |
| | | | | |

24. List professional societies and activities in civic, public or international affairs

عدد بعض الأنشطة الاجتماعية التي شاركت بها

25. List any significant publications you have written (do not attach)

عدد بعض

26. EMPLOYMENT RECORD: Start with present post and list in *reverse order* every employment you have had. Use a separate block for each post. Include also service in the armed forces and note any period during which you were not gainfully employed. If you need more space, attach additional pages of the same size. Give both gross and net salaries per annum for your last or present post.

A. PRESENT POST (LAST POST, IF NOT PRESENTLY IN EMPLOYMENT)

الوظيفة الحالية

| From | To | Salaries per annum | | Exact title of your post |
|---------------------|------------|--------------------|-------|-------------------------------|
| Month/Year | Month/Year | Starting | Final | |
| سنة / شهر | سنة / شهر | بداية | نهاية | المسمى الوظيفي |
| Name of employer | | | | Type of business |
| Address of employer | | | | Name of supervisor |
| | | | | عدد الموظفين الذين يشرف عليهم |
| | | | | سبب ترك العمل |
| Phone: | Email: | | | |

Descriptions of your duties

وصف مهام الوظيفة

B. PREVIOUS POSTS (IN REVERSE ORDER)

| From | To | Salaries per annum | | Exact title of post |
|-----------------------------|-------------------|--------------------|-----------------|--|
| Month/Year | Month/Year | Starting | Final | |
| 8/2008 | 8/2008 | 1200 | 1200 | |
| 9/2009 | 8/2010 | | | |
| Name of employer | | | | Type of business |
| Address of employer | | | | Name of supervisor |
| | | | | Number and kind of employees supervised by you |
| Phone: | | Email: | | |
| Descriptions of your duties | | | | |
| | | | | |
| | | | | |
| | | | | |
| From | To | Salaries per annum | | Exact title of your post |
| Month/Year | Month/Year | Starting | Final | |
| Name of employer | | | | Type of business |
| Address of employer | | | | Name of supervisor |
| | | | | Number and kind of employees supervised by you |
| Phone: | | Email: | | |
| Description of your duties | | | | |
| | | | | |
| | | | | |
| | | | | |
| From | To | Salaries per annum | | Exact title of post |
| Month/Year | Month/Year | Starting | Final | |
| Name of employer | | | | Type of business |
| Address of employer | | | | Name of supervisor |
| | | | | Number and kind of employees supervised by you |
| Phone: | | Email: | | |
| Description of your duties | | | | |
| | | | | |
| | | | | |
| | | | | |

| PREVIOUS POSTS (IN REVERSE ORDER) - CONTINUED | | | | | | | | | | | | | | | | |
|---|---|------------------------|-------|--|--------------------|-----------------|------------------------|-------|---|---------|--|------------------------------|--|--|------------------------------|--|
| From | To | Salaries per annum | | Exact title of post | | | | | | | | | | | | |
| Month/Year | Month/Year | Starting | Final | | | | | | | | | | | | | |
| Name of employer | | | | Type of business | | | | | | | | | | | | |
| Address of employer | | | | Name of supervisor | | | | | | | | | | | | |
| | | | | Number and kind of employees supervised by you | Reason for leaving | | | | | | | | | | | |
| Phone: | | Email: | | | | | | | | | | | | | | |
| Description of your duties | | | | | | | | | | | | | | | | |
| <p>لرؤسائكم السابقين في العمل</p> <p>27. Have you any objections to our making inquiries with your present employer? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> هل لديكم اعتراض على إجراء استفسارنا مع صاحب العمل الحالي؟</p> <p>28. Are you now, or have you ever been, a civil servant in your government's employ? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> هل كنتم الآن أو كنتم في أي وقت من الأوقات موظف حكومي؟</p> <p>29. REFERENCES. List three persons, not related to you, who are familiar with your character and qualifications. Do not repeat names of supervisors listed under item 26. عدد ثلاثة معتمدين من غير الإشرافيين</p> <table border="1"> <thead> <tr> <th>Full name</th> <th>Contact details</th> <th>Business or occupation</th> </tr> </thead> <tbody> <tr> <td>الاسم</td> <td>Address: العنوان Phone: الهاتف Email: الإيميل</td> <td>الوظيفة</td> </tr> <tr> <td></td> <td>Address: Phone: Email:</td> <td></td> </tr> <tr> <td></td> <td>Address: Phone: Email:</td> <td></td> </tr> </tbody> </table> <p>30. State any other relevant facts including additional employment or information regarding any residence outside the country of your nationality. اذكر أي وظائف أو معلومات أخرى عليك مع الأخذ بعين الاعتبار العمل خارج البلاد.</p> <p>31. Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (exceeding minor traffic violations)? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> هل تعرضت للمسجد مسبقاً؟</p> <p>If the answer is "yes", give full particulars of each case in an attached statement.</p> <p>32. Other Agencies of the United Nations system may be interested in our applicants. Do you have any objection to your Personal History Form being made available to them? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> هل تمانع بإظهار ملفك لأي مؤسسة تابعة للأمم المتحدة؟</p> <p>33. I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on a Personal History Form or other document requested by the Organization renders a staff member of the United Nations liable to termination or dismissal.</p> <p>Date: تاريخ اليوم Signature: التوقيع</p> <p>N.B. You will be requested to supply documentary evidence, which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts or reference or testimonials unless they have been obtained for the sole use of the Organization.</p> | | | | | Full name | Contact details | Business or occupation | الاسم | Address: العنوان Phone: الهاتف Email: الإيميل | الوظيفة | | Address: Phone: Email: | | | Address: Phone: Email: | |
| Full name | Contact details | Business or occupation | | | | | | | | | | | | | | |
| الاسم | Address: العنوان Phone: الهاتف Email: الإيميل | الوظيفة | | | | | | | | | | | | | | |
| | Address: Phone: Email: | | | | | | | | | | | | | | | |
| | Address: Phone: Email: | | | | | | | | | | | | | | | |